

CONFIDENTIAL

EYES ONLY

MINUTES OF THE SIXTEENTH FDD CAREER SERVICE BOARD MEETING

29 May 1957

All members present

25X1A

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[REDACTED] submitted the following for the information and review of the Board:

a. The following have been scheduled for Foreign Language Aptitude testing:

25X1A

[REDACTED]

25X1A

b. Foreign Language Aptitude test result: [REDACTED] Category 1.

c. Nominations were requested for the NSA Vietnamese course, full time, starting in August.

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d. Applications filed for off-duty Russian courses in [REDACTED] 13 for Elementary Russian Conversation for persons with reading knowledge of Russian; 3 for Elementary Russian, comprehensive, for beginners.

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e. The FDD Scientific Russian (Advanced) course outline has been approved by OTR. The course will be activated on 3 June, with [REDACTED] as instructor and [REDACTED]

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[REDACTED] as students [REDACTED] will attend during the last six week). This course will run 12 weeks, meeting Mondays, Wednesdays, and Fridays from 0845 - 1045 (3 two-hour sessions per week).

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[REDACTED] of the Scientific and Technical Branch was nominated to attend the Tensor Analysis Course at [REDACTED] from 17 June-9 August 1957. Tensor analysis is the study of objects having a definitely specified system of components in every coordinate system under the consideration and such that, under transformation of coordinates, the components of the tensors undergo a transformation of a certain nature.

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Subsequent to the Board's discussion, the Chairman disapproved the course because of insufficient justification and subject matter.

The Chairman announced that FDD had a JOT nominee from the Far East Branch.

25X1A [REDACTED] reported that he had interviewed two outside people to fill GS-9 vacancy in Reports Branch, Records Section. One was a
25X1A [REDACTED] of OCI who said he would like to broaden his experience.
[REDACTED] would like to keep him in mind as a possibility for future assignment in FDD. The other was [REDACTED] GS-9 Classification 25X1A
Officer with OCR who appeared to be well-experienced for the work.
25X1A The interview disclosed that she did not think that the position would be challenging enough. FDD's candidate for the position was [REDACTED]
[REDACTED] who has been in grade since 1952 and possesses the necessary experience and qualifications required for the position.
The Board recommended and the Chairman approved the nomination of [REDACTED]
25X1A [REDACTED] for the GS-9 position in Reports Branch, Records Section.

The Chairman announced that the Board will consider the GS-12s for Competitive Promotion on 31 May.

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25X1A The Clerical Assignment Committee, consisting of [REDACTED]
[REDACTED] met on Monday primarily to consider 25X1A
the vacancy in the Administrative Staff caused by the transfer of [REDACTED]
25X1A The Committee's selections were as follows: [REDACTED]
25X1A [REDACTED] The Committee recommended [REDACTED]
[REDACTED] position in the Administrative Staff. The Board approved the nomination.

25X1A The Committee, including [REDACTED] Publications Section, as 25X1A
the third member, also met to consider two vacancies in the Publications
and Survey Section, Reports Branch; one of which is an Editorial
Clerk (Typing) position, GS-5, and the other Editorial Assistant, GS-5. 25X1A
The Committee nominated [REDACTED] for the first position; [REDACTED]
25X1A [REDACTED] for the second. The Board approved the above nominations.

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[REDACTED]
Secretary

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